

U.S. Department of
Homeland Security

United States
Coast Guard



Air Station Sacramento Public Affairs Support Request

Thank you for your interest in the Coast Guard missions and the invitation to participate in your event. Sponsors must understand that, in all cases, Coast Guard participation must not interfere with Coast Guard operations and training programs, and must be at no additional cost to the U.S. Government.

Instructions: Fill out the information requested below, 'Save As' under a new PDF filename, and email to PAO or OPS rep.

1. Primary Information:

<i>Name of Event:</i>	
<i>Requesting Agency:</i>	
<i>Objective of the Event:</i>	
<i>Date(s) & Time:</i>	
<i>Duration:</i>	
<i>Primary Agency POC & phone number</i>	
<i>Secondary POC & phone no. (if available)</i>	

2. Location:

<i>Airfield identifier (for air show events) OR street address (i.e. for flyover of ceremony, sporting event, parade, etc.)</i>	
<i>Airport parking info (if required)</i>	
<i>Latitude/Longitude (i.e. for flyover of ceremony, sporting event, parade, etc.)</i>	

3. Amplifying Information:

<i>Proposed Operations? e.g. fly-by, static display, aircraft tour</i>	
<i>Who is the audience? How many are expected to attend?</i>	

<i>Has the CG supported this event in the past?</i>	
<i>Please explain the series of events for the event and how we fit in:</i>	
<i>Is admission being charged for the event?</i>	
<i>Is the CG the primary attraction at the event?</i>	
<i>Have other government assets been requested to participate? Please explain. e.g. other military, police, fire, etc.</i>	
<i>Have any media assets been invited? Are any confirmed? Please be specific.</i>	
<i>Additional comments:</i>	

**** FOR AIR STATION SACRAMENTO USE ONLY -- DO NOT FILL IN THIS SECTION**

<i>Priority/Precedence</i>	
<i>Total Mission Time</i>	
<i>Ready Aircraft Plan</i>	
<i>FAA issued parameters (if applicable)</i>	
<i>NOTE: Participation of CG aviation assets shall be committed only after consideration of safety, availability of assets, public demand, unit missions, event focus and appropriateness of participation, and equitable treatment of all eligible requests.</i>	
<i>AOPS Officer Approval date</i>	
<i>OPS Officer Approval date</i>	
<i>What is the BENEFIT of having CG participation in the event</i>	
<i>Additional comments:</i>	